

LEPC Agenda

November 20th, 2019

1. Welcome
2. Minutes – September 18th, 2019 (*see attached page)
 - a. Chair must sign meeting minutes from the prior meeting once approved by the majority.
3. Nov. 2019 Treasurers Report – Bob Jackson – expenditures/deposits since last meeting (*see attached page)
4. LEPC Requirements – Bob Jackson
 - a. Due 31 January - Legal Notice/Meeting Schedule Report – **Completed January 14th**
 - b. Due 1 March - Roster Report - **Completed January 14th**
 - c. Due 1 March - Fiscal Report and Auditor’s Report - **Completed January 15th**
 - d. Due 1 March - By-Laws Report – **Completed January 14th**
 - e. Due 1 May – Exercise Proposal Report – **Completed June 3rd**
 - f. Final Exercise Report – **Completed October 11th**
 - g. Due 17 Oct – Plan Update – **Completed October 16th**
 - h. Due Ongoing – Meeting Minutes/Agenda/Sign-in Roster
5. Upcoming Meetings
 - a. January 15th, 2020 – Elections
 - b. March 18th, 2020
 - c. May 20th, 2020
 - d. July 15th, 2020
 - e. September 16th, 2020
 - f. November 18th, 2020
6. Spill Reports:
 - a. 11/6/19 Incident occurred at 5352 south. Adams Street

Old Business

7. 2019 HSEEP Compliant Tabletop Exercise –
 - a. Concept and Objective Meeting – **establish date during January meeting**
 - b. Initial Planning Meeting – **Completed May 13th**
 - c. Mid-Term Planning Meeting – **Completed July 16th**
 - d. Final Planning Meeting – **Completed August 21st**
 - e. Tabletop Exercise – **Completed September 18th**
 - f. After Action Report Meeting – **Completed October 7th**
8. 2019 EMAI / IERC (Indiana Emergency Response Conference) was Oct 22nd – 25th in Indianapolis. Bob Jackson and Bruce Bender attended Oct 23rd & 24th to receive award. All expenses were covered with county funds through Travel & Conference and Training.
9. 2019 HMEP Grant - Bruce

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New Business

10. Accept removal of Derek Jackson, MGH as a LEPC Hospital Representative per his request via email as his last day with MGH was Nov. 1st.
11. Add Joe Weimer from Wiley Metal to the LEPC as an Industry Representative per his request via email & phone conversation with Bruce Bender.
12. Add Brad Dailey, President, Grant County Mutual Aid Association replace Bob Jackson
13. Cell phones – added an additional FST phone to the plan. FirstNet was \$55 for two phones and is now approximately \$75 for three phones (Max, Tony & Jay). This is a savings compared to what used to be paid to Verizon of \$130 for three lines (Tom, Max & Jay). Would like to discuss if the LEPC approved in the past for 3 phone lines or a specific dollar amount as the new Director should be added to the phone plan and will need a new phone.
14. Elections will be held during the January 15th, 2020 meeting for Chair, Vice Chair & Secretary
15. Grant County Health Dept. Preparedness meeting to follow this meeting. Per Dale Carr, it will take about 15 minutes. Please make sure to sign their sign in sheet.
16. Request for new business.

Adjournment