

# LEPC Agenda

November 21, 2018

1. Welcome
2. Minutes – 19 September 2018
3. November 2018 Treasurers Report – Tom Culley – expenditures since last meeting

a. 9/17 - Interest Received - \$82.47	h. 10/25 - Walmart Meeting Stipend Supplies - (\$43.19)
b. 9/24 - AFC Internation HazMat IQ Equipment - (\$8,965.78)	i. 10/25 - Walmart (Exercise Materials/Equip) - (\$113.35)
c. 9/25 - Grant Reimbursement HazMat Course - \$1,437.00	j. 11/1 - Plymouth Club Exercise Expense - (\$270.46)
d. 9/25 - Grant Reimbursement Commodity Flow Study - \$8,275.00	k. 11/1 - Marriott Indpls East EMAI/IERC Conference - (\$209.50)
e. 9/28 - Verizon charges September - (\$127.83)	l. 11/15 - Federal Resources HazMatIQ Equipment - (\$2,445.82)
f. 10/1 - Brooks Uppercrust September Meeting - (\$113.72)	m. 11/15 - Grant County Fire Instructors Assoc. HazMat Course - (1,437.00)
g. 10/11 - Interest Received - \$82.93	n. Pending Verizon Refund - \$27.76
<b>Beginning Balance of \$46,414.91</b>	
<b>Ending Balance of \$44,406.85 including pending transactions</b>	

4. LEPC Requirements – Tom Culley
  - a. Due 31 January - Legal Notice/Meeting Schedule Report
  - b. Due 1 March - Roster Report
  - c. Due 1 March - Fiscal Report and Auditor's Report
  - d. Due 1 March - By-Laws Report
  - e. Due 1 May – Exercise Proposal Report
  - f. Final Exercise Report – due 30 days after exercise
  - g. Due 17 Oct – Plan Update
  - h. Due Ongoing – Meeting Minutes/Agenda/Sign-in Roster
5. Upcoming Meetings
  - a. 16 January 2019
  - b. 20 March 2019
  - c. 15 May 2019
  - d. 17 July 2019
  - e. 18 September 2019
  - f. 20 November 2019
6. Spill Reports - none

## Old Business

7. Open projects – Awarded Grants
  - a. 2018 HMEP Grant - Commodity Flow Study – grant proposal submitted - Resilient Strategies – quote of \$8,275.00 to cover all State Roads within Grant County – Resilient Strategies – present draft Commodity Flow Study report. Final Report received. Final payment made. Entire amount of \$8,275.00 has been requested for reimbursement. **9/25 Reimbursement received. Grant closed out. Final update.**
  - b. 2018 HMEP Grant – HMAO Course and Course Books \$4,405.65 – Modification approved to use \$1,437 towards the HazMat IQ course. \$2,968.65 received back from the state to cover HazMat course materials. Amount of \$1,437.00 has been requested for reimbursement. **9/25 Reimbursement received. Grant closed out. Final update.**

# LEPC Agenda

November 21, 2018

8. Marion Fire Department HazMat IQ Program Update – items are on order through two companies; Federal Resources and AFC International for HazMat IQ equipment. Total project approved on 3/29/18. Majority passed to fund the project with a total cost of \$17,560.94 – awaiting invoices and receipt of items by MFD and expenditures/orders to date - \$17,548.50. With \$1,437.00 able to be recouped from the HMEP Grant. **Last items received and payment sent. There was a question as to a couple of books not received, Capt Weller was looking into that.**
9. 2018 EMAI-IERC Conference held at the Indianapolis East Marriott, 16-19 October 2018. Utilized the county Travel and Conference funds as much as possible. Total cost to LEPC - \$209.50, **final update.**
10. HSEEP Compliant Full-Scale Exercise – **Final Update**
  - a. Concept and Objective Meeting – 14 August 2018
  - b. Initial Planning Meeting – 14 August 2018
  - c. Mid-Term Planning Meeting – 29 August 2018
  - d. MSEL Planning Meeting – 3 October 2018
  - e. Final Planning Meeting – 3 October 2018
  - f. Full Scale Exercise – 13 October 2018
  - g. After Action Report Meeting – 7 November 2018
11. Grant County Fire Instructors Association – Bob Jackson; requested \$1,437.00 from the LEPC to fund upcoming HazMat Awareness Operations Course. **Course completed. Invoice received. Payment made. Final update.**

## New Business

12. 2019 Exercise HSEEP Compliant Full-Scale Exercise
  - a. Concept and Objective Meeting
  - b. Initial Planning Meeting
  - c. Mid-Term Planning Meeting
  - d. MSEL Planning Meeting
  - e. Final Planning Meeting
  - f. Full Scale Exercise
  - g. After Action Report Meeting
13. Tim George has requested to resign from the LEPC.
14. Elections will be in January 2019 per our by-laws.
15. Request for new business.

Adjournment